



# Leeds and Broomfield CEP School

*Many Hands Build a House, Many Hearts Make a School*

Term 1, Week 3

Hello Everyone

Another week over - unbelievable! This week in school some of the amazing things that have occurred include:

- a 'great fire' from long ago with newspaper reports 'hot off the press' telling everyone about it. Well done to Squirrels class who produced such amazing work!
- some of our year 5 and 6 children took part in Peer Mediator training and are supporting children on the playground with friendship issues
- the week starting with a special assembly and workshops on diversity that celebrated different communities and cultures

It was good to see the range of afterschool clubs that started this week and the enthusiasm from the children who are taking part. Some still have a few places available so contact the school office for further details.

In our newsletter this week I have included some important information about attendance and punctuality as this is one of our major areas for improvement. Please help us to achieve our target of 97+ for good attendance this academic year!

Until next week.... enjoy the weekend with the promise of a mini heat wave.

**Mrs Wellman**  
**Head of School**

### Next Week: Monday 25<sup>th</sup> – Friday 29<sup>th</sup> September 2017

Mon	25 <sup>th</sup>	<b>Reminder – please return Data Collection Sheets</b>
Tues	26 <sup>th</sup>	AM – Year 3 Swimming – remember your costume, towel and £5.00 swim money 3.15-4.15 pm – Film Club with Mr Weller (Years 1-6) 3.15-4.15 pm – Newspaper Gazette with Ms Nel (Years 5-6)
Wed	27 <sup>th</sup>	9.15 am – Individual and Sibling Photos being taken (see note below) 3.15-4.15 pm – Gardening Club with Mrs Slade (Years 2-6) 3.15-4.15 pm – Gym Club with Mrs Butterfield (Years 1-2)
Thurs	28 <sup>th</sup>	3.15-4.15 pm – Film Club with Miss Pettit (Years 1-6) 3.15-4.15 pm – Multi-Sports with The Lenham School Coach (Years 3-4)
Fri	29 <sup>th</sup>	2.45-3.15 pm – Celebration Worship – everyone welcome please join us



## Headteacher Awards

Certificates will be given out today to:

<b>Year R</b>	To be awarded when in full time	<b>Year 4</b>	Lucas Hogan
<b>Year 1</b>	Naye Pierson-Smith	<b>Year 5</b>	Dylan Brown
<b>Year 2</b>	Poppy Taylor	<b>Year 6</b>	Alfie Clover
<b>Year 3</b>	Kirsty Jackson		

### Attendance Ted and Punctuality Pete Awards

Attendance Ted will go to Squirrels Class achieving 100% attendance. FABULOUS! In second place came Foxes with 98.33% followed by Badgers with 96.67% and Hedgehogs with 93.51%. Whole school attendance just missed our target at 96.23%.

Punctuality Pete will go jointly to Foxes and Badgers with no lates recorded. Brilliant! Hedgehogs reported two late incidents and Squirrels four. Thank you to everyone who consistently gets to school on time.



We have continued with our theme of the Trinity and discussing some of the stories that help us understand this interesting, but complex, concept. Alongside this, we have looked at being part of a community through a diversity assembly and Reverend Steve's worship time when he talked about Noah's Ark and his community of animals. Ask your child to reflect on, and share, these experiences with you at home.

The new children in Year R are settling in well, and are quickly becoming part of our school community. They have joined us for some of our worship times this week and it is lovely to welcome them into our community - the Leeds and Broomfield Family.

A special prayer to share together for our school community:

*Thank you God for Leeds and Broomfield Church of England Primary School.*

*Thank you for everyone in it, the children and their friends, teachers, teaching assistants, office staff, Midday supervisors, road crossing patrol and caretaker the leadership team and all the visitors who we welcome into our school to support us.*

*We have been blessed with everyone who makes up our wonderful school.  
Amen*

### Individual and Sibling Photos (Wednesday)

The photographer will be in school to take individual and sibling photos on Wednesday morning. If you have younger children you wish to be included please come into the hall when you drop children off and wait for photographs to be taken. Thank you.

### **Keeping up to date**

Many thanks to everyone who has returned the data collection sheets sent home this week. They are coming in thick and fast but there are still a few outstanding –

Hedgehogs - 9 to return

Squirrels - 12 to return

Foxes - 7 to return

Badgers - 5 to return

Reminder – first class to return all forms wins a prize!

### **Time to go home.....**

If someone else is going to collect your child from school please can you advise the office by 1.00 pm unless the change is due to an emergency situation. This will allow office staff to add the message to the afternoon registers and children will know in advance who is picking them up. It is not always easy to pass messages on if you ring later in the day, especially if it is just before home time. Thank you

### **An important Message about Attendance and Punctuality from Mrs Wellman**

As you are aware, good attendance is crucial to your child making progress in school. As a federation, our target for all children's attendance at school is 97% (which equates to one day's absence per term). As a school we fell below the recommended Government target at the end of the last school year of 97+ therefore good attendance remains a major part of our school development targets this year.

As a school we strive to promote good attendance through awarding Attendance Ted and Punctuality Pete each week in celebration worship and sending home certificates each term giving details of a child's current attendance at school. Getting a 100% attendance certificate is something that all children should be working towards each term. Attendance details are also shared on our school newsletter.

It is appreciated that some absence may be unavoidable; however I would ask that you consider your child's attendance record when deciding whether any future absence is strictly necessary. Absence, for which an acceptable explanation has been given, may be authorised. Where no reason has been supplied, or the reason given is not acceptable, the absence will not be authorised.

Action may be taken if a child's attendance falls below 95%; parents will be informed by letter and may be asked to attend a meeting with the Head of School to discuss how attendance could be improved. If a child's attendance falls below 90% the school will involve the Education Welfare Officer and penalty notices may be issued.

If your child is unable to attend school through illness, you must contact the school on the first day of absence by 9.30am to confirm that your child is at home and **upon returning to school send in a note confirming the reason for absence.**

Any requests for a child to be absent from school for any reason other than illness must be submitted in writing to the Head of School, but only exceptional circumstances would be authorised. If a doctors or dentist appointment falls in school time (it is best if this can be avoided if possible), parents will be asked to provide evidence either through a letter or appointment card.

Children arriving late at school, whilst better than non-attendance, does cause disruption as they come into the class and get their things ready to start learning. If your child arrives after a certain time, this may also be marked as an absence due to schools having to 'close' their registers at a given time. The following is some further information regarding how many days of schooling a child can lose if they are frequently late to school:

**8.35am** Early opening of access to school. Your child has arrived in time to settle well and has the best start possible

**8.50am** The official start of our school day. All children should be in class ready for the school day to begin.

**8.55am** Your child is late and has missed the beginning of the school day, being a few minutes late often unsettles children

**8.55am** 5 minutes late each day means 3 lost days a year

**9.00am** 10 minutes late a day means 6 lost days a year

**9.05am** 15 minutes late a day means 9 lost days a year

**9.31am** Arriving after the register closes at 9.30am is recorded as an unauthorised absence

Thank you for your continued support with this issue - it is much appreciated.